



FAX

Cover sheet

Attn: Heather

Fax: (281) 907-8845
or
Heather_kirk@us.aflac.com

Fax

To: Heather Kirk -

From:

Fax: 1 (281) 907-8845

Pages:

Phone: CALL (281) 440-1133 ext 123

Date:

Re:

Phone:

FAX:



REQUEST FOR CHANGE

Fax No.: 706.660.7278

EMPLOYEE NO: _____ **BENEFITS OFFICE ONLY**
Group Policyholder: CITY OF HOUSTON - No. 84423 Effective Date of Change: ____/____/____
Employee Name _____ Social Security Number: ____-____-____
First M.I. Last
Current Mailing Address: _____ (CHECK IF THIS IS AN ADDRESS CHANGE ONLY ☐)
City: _____ State: _____ ZIP Code: _____
Department: _____ Work Phone: (____) ____-____ Cell or Home Phone: (____) ____-____

POLICY: ☐ Personal Cancer Protector Plan ☐ Voluntary Indemnity Plan (Hospital) ☐ Personal Accident Expense Plan

PLEASE MAKE THE FOLLOWING CHANGES:

[] ADDITIONS ONLY

Full Name (First, M, Last)	Date of Birth	Relationship
_____	_____	_____
_____	_____	_____

Reason: ☐ Marriage ☐ Divorce ☐ Other _____ Date of Event: ____/____/____
Type of Coverage now desired: ☐ Individual ☐ Individual & Spouse ☐ One-Parent Family ☐ Two-Parent Family

[] DELETIONS ONLY

Full Name (First, M, Last)	Date of Birth	Relationship
_____	_____	_____
_____	_____	_____

Reason: ☐ Divorce ☐ Other _____ Date of Event: ____/____/____
Type of Coverage now desired: ☐ Individual ☐ Individual & Spouse ☐ One-Parent Family ☐ Two-Parent Family

[] NAME CHANGE ONLY

Name shown on policy: _____
Change name to: _____

Reason: ☐ Marriage ☐ Divorce ☐ Other _____ Date of Event: ____/____/____
Type of Coverage now desired: ☐ Individual ☐ Individual & Spouse ☐ One-Parent Family ☐ Two-Parent Family

[] CANCELATION ONLY

I, the principal insured/owner on the above-mentioned policy, wish to cancel the AFLAC plan and/or plans I have checked above. My current AFLAC tax status is: ☐ PRE-TAX ☐ POST-TAX

[] BENEFICIARY CHANGE ONLY

Change my Beneficiary to the following designated person.

Last Name	First	M.I.	Relationship	Age
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

IMPORTANT: READ BEFORE SIGNING & PLEASE ANSWER QUESTION FOR ALL ADDITIONS

To the best of my knowledge no one to be **ADDED** under the terms of my **CANCER** policy has ever been diagnosed or treated for any of the following conditions:
• cancer of any type or form • acquired immune deficiency syndrome (AIDS) • AIDS-related complex (ARC).

HOSPITAL INDEMNITY PLAN/ QUESTIONS REQUIRED FOR ADDITIONS:

- (1) Is anyone to be covered currently confined in a hospital or nursing home, or has hospitalization been recommended by a physician? ☐ Yes ☐ No
- (2) Has anyone to be covered been confined in a hospital or nursing home within the last 24 months because of internal cancer, heart surgery, heart attack or congestive heart failure or been confined to a nursing home with the past 12 months for chronic liver disease, stroke, emphysema, chronic bronchitis, or Parkinson's disease? ☐ Yes ☐ No
- (3) Has anyone to be covered ever been treated for or diagnosed as having Alzheimer's disease, senile dementia, systemic lupus, kidney failure, insulin dependent diabetes, AIDS or ARC (Aids Related Complex)? ☐ Yes ☐ No
- (4) If Question 1, 2 or 3 was checked **YES** the person's name and relationship must be shown in the following space. ANY PERSON(S) SO NAMED WILL NOT BE COVERED UNDER THE POLICY.

Name	Relationship	Name	Relationship
_____	_____	_____	_____
_____	_____	_____	_____

Employee Signature: _____ Date: ____/____/____

BENEFITS OFFICE ONLY:

AUTHORIZED BY: _____ Date: ____/____/____

(City of Houston Aflac Plan Administrator)

Aflac coverage is underwritten by American Family Life Assurance Company of Columbus.
Worldwide Headquarters: 1932 Wynnton Rd. Columbus, GA 31999